Foster Care Agency Follow-up Webinar: Managed Care Readiness Funds

February 23, 2016
9am-10am
AGENDA

- Introductions

- Overview of 1/20 webinar - Q&As posted to VFCA Technical Assistance webpage

- **Part 1:** Directed to agencies who have already applied or are in the process of applying for an MMIS and/or NPI number and have limited to no experience billing Medicaid

- **Part 2:** Directed to agencies that already have an MMIS and an NPI number and currently bill Medicaid
Introductions

New York State Department of Health
• Anna Dean
• Julie Harris

CSRA
• Rita Guido, eMedNY Outreach Supervisor
Overview of 1/20 Webinar

• All payments for the Managed Care Readiness funds will be processed through the eMedNY system
  • As a rate add on for agencies with existing MMIS/NPI number
  • As a new rate for agencies obtaining a new MMIS/NPI number or reactivating their MMIS number

• This rate will be in effect for the service period covering 11/1/15 to 3/31/16

• Once rate is approved by Department of Budget (DOB), all agencies will be notified by DOH. Billing can NOT occur until this happens.

• Rate = VFCA’s approved contract amount/estimated care days over the period 11/1/13 to 3/31/14

• Each agency’s allocation amount has not changed

• All allocations must be spent by June 15, 2016

• Final Readiness Fund Report due 8/15/16
  • The Department will provide agencies with a report template
PART 1

This portion of the webinar will provide a high level overview of the billing process and applies to the following agencies who need to either apply for a new MMIS/NPI number or reactivate their existing MMIS number:

- AWIXA
- Buffalo Urban League
- Catholic Charities of Saratoga Washington and Warren Counties
- Compass House
- Homespaces Corporation
- Native American Community Services
- Sarah Minnie Badger Foster Care
- Harmony Heights School
- Martin De Porres School
- Pathways Inc.
- KidsPeace
Part 1: MMIS and NPI applications

• Each of your agencies was contacted by DOH or OCFS regarding the need to apply for MMIS and/or NPI numbers

• Your agency should have already applied for, or be in the process of applying for, an MMIS and/or NPI number. Information on these processes can be found at:
  • NPI Application and Information
    https://nppes.cms.hhs.gov/NPPES/Welcome.do
  • MMIS Application and Information
    https://www.emedny.org/info/ProviderEnrollment/child_foster_care/index.aspx

• Please notify DOH by sending an email to VFCAManagedCareTrans@health.ny.gov
  • When you submit your MMIS application and
  • When your agency has received your NPI and MMIS numbers
Part 1: What are eMedNY and ePACES?

- eMedNY is the electronic Medicaid system of New York developed and implemented by Computer Sciences Corporation (CSC) for Medicaid claims and billing
- ePACES (Electronic Provider Assisted Claim Entry System)
  - This is web-based program that allows enrolled New York Medicaid providers to submit and receive responses for HIPAA-compliant claims, eligibility requests, prior approval requests and claim status requests electronically
Part 1: Resources

- eMedNY Call Center – 800-343-9000
  - Provides assistance with questions regarding:
    - claims
    - billing
    - electronic and paper remittance
    - new enrollment into the New York State Medicaid program
    - requests for training from Regional Representatives
    - ePACES enrollment
    - Electronic Funds Transfer (EFT)
    - ETIN applications
    - provider maintenance forms
    - Explanation of eligibility responses

- eMedNY Website – www.emedny.org
  - For example - Information, Provider Manuals, Edit/Error Knowledge Base, Listserv
Part 1: Provider Enrollment
Part 1: eMedNY Website – Self Help page

Refer to ePACES Institutional Claim Reference Guide prior to billing using ePACES
Part 1: ePACES Home Screen

- Web-based application
- Role-based security
- Submit claims
- Check claim status
- Verify eligibility
Part 1: Billing Methods

- Billing Methods
  - Paper Claim Form – UB-04
  - Electronically – 837 Institutional format (rate-based)
    - HIPAA Compliant Software to create and send claims via:
      - eMedNY eXchange, FTP (File Transfer Protocol), SOAP (Simple Object Access Protocol)
      - ePACES (electronic Provider Assisted Claim Entry System)
      - If you choose to bill electronically, you will need to enroll in ePACES
Part 1: Billing Methods-Electronically

For agencies who choose to bill electronically, you will also need to obtain the following:

- Electronic Transmitter Identification Number - ETIN Certification Statement for New Enrollments - form #490602
- Need Electronic Funds Transfer (EFT) Authorization - form #701101
  
  *(Follow instructions for additional forms/information that may be required)*

- ERA/PDF Remit application (ePACES enrollment required for ERA/PDF delivered to eMedNY eXchange)
ePACES Institutional Claim Screen
PART 2

This portion of the webinar applies to all agencies who have obtained their MMIS and NPI number including the following agencies that currently bill Medicaid:

- Behavioral Health Services North
- Equinox Inc.
- Family of Woodstock Inc.
- Family Services of Westchester
- HONORehg Inc.
- Liberty Resources Inc.
- Mental Health Association Ulster
- New Alternatives for Children
Part 2: Billing Medicaid for the Managed Care Readiness Funds

• You will need to bill using the Institutional Claim Form
  • On your claim:
    • You must use rate code **1210**
    • Your agency location, identified by your 9 digit zip code, must match your agency location and zip code that was submitted on your provider enrollment form to eMedNY
    • Each claim will need to include each child and their number of care days per month
    • Please ensure that claim forms are accurate and complete. If they are not completed properly, this will delay the processing of your payment

• CSRA will provide individual training and technical assistance on completing and submitting claims form
  • Please see CSRA contact information on last slide

• Link to eMedNY Foster Care Provider Billing Manual
  [https://www.emedny.org/ProviderManuals/ChildCare/PDFS/ChildCare_Billing_Guidelines_UB04.pdf](https://www.emedny.org/ProviderManuals/ChildCare/PDFS/ChildCare_Billing_Guidelines_UB04.pdf)
Part 2: Billing Medicaid for the Managed Care Readiness Funds (continued)

- Once the Institutional Claim Form is properly completed, submitted and processed, the claim will initially be **denied**
  - Your agency will receive a **Remittance Statement** outlining the denial
  - Send this Remittance Statement **ASAP upon receipt** to VFCAManagerCareTrans@health.ny.gov
  - DOH and CSRA will review and override the denial
  - Your agency will receive another Remittance Statement from eMedNY indicating that your claim is in “Pending” status
  - Upon notice of this status, notify DOH through the above email
  - DOH and CSRA will process the denial so that the claim can get paid
  - Your agency will then receive another Remittance Statement indicating that your claim is in “Paid” status
Next Steps

• Once DOB approves the Foster Care rate package and you are notified by DOH, agencies will be able to submit 1 claim for the care days provided from November 2015-March 2016
• Complete application to obtain NPI number
• Enroll in eMedNY to obtain MMIS number
• Contact CSRA for individual agency training and technical assistance from your Regional Representatives on Medicaid Billing and Claiming
CSRA eMedNY Provider Outreach

- eMedNY Provider Outreach
  - Regional Representatives located in 8 regions
    - Capital District, North Country/Mohawk Valley, South/Central NY, Finger Lakes, Western NY, Hudson Valley, NYC and Long Island
  - CSRA Regional Representatives are available to offer provider billing training on a variety of topics through numerous methods including:
    - Individual meetings with providers to train and troubleshoot issues
    - Group training seminars and webinars
  - To request a meeting with a Regional Representative call eMedNY Call Center at 800-343-9000
  - Other Training
    - Register to attend a seminar or webinar on the eMedNY website Training page at www.emedny.org
Please send questions to
VFCAManagedCareTrans@health.ny.gov